**Minutes of the Escambia Children’s Trust**

**Executive Committee Meeting**

**Held at the JE Hall Center**

**May 24, 2021 10:00 am**

(Rescheduled from May 19th)

The Executive Committee of the Escambia Children’s Trust met Monday, May 24, 2021 in Room 160 of the JE Hall Center with Dr. Tim Smith, Trust treasurer presiding. Members in attendance were Dr. Smith, Stephanie White, Tori Woods, and Carolyn Appleyard, Interim Administrator

Interim Administrator Carolyn Appleyard presented information on personnel needs and projections.

DISCUSSION ITEMS

* Tim Smith discussed CEO job description and motioned to recommend at the board meeting to *start a Personnel Committee,* for staffing, chaired by Dave Peaden, to find Executive Director for Children’s Trust. Tori Woods seconds. All were in favor.
* Stephanie White motioned to recommend to the board meeting to have public commentary from 4:30-5:30 starting at three minutes. All were in favor.
* Current logo recommended by Stephanie White, Tim Smith motioned, Woods seconded. All were in favor.