



CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS ADVISORS

Huntsville, AL | Pensacola, FL

ESCAMBIA CHILDREN'S TRUST

Anglin Accounting Services

September 30, 2021

Escambia Children's Trust
Carolyn Appleyard
Interim Administrator
C/O Appleyard Agency
4400 Bayou Blv., #34
Pensacola, Florida 32503

Dear Carolyn:

Thank you for this opportunity to present our proposal for accounting and advisory services for Escambia Children's Trust. As a Top 400 public accounting firm with offices in Huntsville, Alabama and Pensacola, Florida, we work with a significant number of non-profit governmental clients through our Audit and Assurance, Tax Advisory Services, and Solutions Services departments. Based on that experience, you can expect:

A Solutions Focus. When you bring questions or ideas to us, our team explores options rather than simply saying it can't be done. Our ethical and collaborative approach combined with technical skills means that the best idea wins – and you can make confident decisions.

Dependability. Stressing to our team the importance of being on top of new legislation and regulation while translating what it means to you, our approach is to fill the gaps and help you build internal knowledge while feeling more in control of change.

More Attention. You shouldn't have to wait days for help. Access to our friendly team puts you at ease to seek guidance and build a strong advisory relationship with partners as well as our smart associates.

We appreciate our clients, and discussing new possibilities with you can help us both "Go Farther." The following is our proposed approach to your needs.

Sincerely,

Kami Minor
Director of Marketing & Communications

FIRM PROFILE

Anglin Reichmann Armstrong, P.C. was founded over 28 years ago. With offices in Huntsville, Alabama and Pensacola, Florida, we are dedicated to providing our clients with the highest quality work. Within the firm, we have specialized, trained staff in three departments: Audit and Assurance, Tax Advisory Services, and Solutions Services.

We are currently listed by the AICPA as one of the 500 largest CPA firms in the United States, with the list including both international firms and national firms.

We are pleased to be on these lists due to our careful growth, while still emphasizing client service. You see, we believe that you don't have to sacrifice client service as a fast-growing firm. As our team embodies an individual emphasis on client service, your success leads to referrals, professional advancement and strong, tenured leadership in our firm. So really, your success is our success.

With our dedicated, professional staff, we provide services to clients in a variety of industries with specialization in the following:

- State and Local Government
- Non-profit
- Government Contracting
- Technology
- Information Technology
- Manufacturing
- Biotechnology
- Construction
- Real Estate
- Professional Services
- Healthcare
- Hospitality

Strong Community Connections

Community involvement is a vital part of our culture. Every year our team devotes hundreds of volunteer hours — as individuals and also through our firm service opportunities — at professional, civic and charitable organizations. We have an active committee that helps us identify opportunities in both of our Southeast markets. Learn more at www.anglincpa.com/about

APPROACH TO YOUR NEEDS

Accounting and Consulting Services

The Anglin Solutions Services group will utilize a team approach to ensure all tasks are performed to our high standards while leveraging staff to establish efficient services for your business.

We will provide the following Client Accounting Advisory and CFO Services:

OUTSOURCED ACCOUNTING

Accounts Receivable, Accounts Payable, Payroll Processing, Software Utilization

MONTHLY ACCRUAL CLOSE & CFO SERVICES

Reconciliations, Accrual Entries, Reporting

AUDIT & BUDGET SUPPORT

Audit Support, Assist in Creation of Annual Budget

STAFF QUALIFICATIONS AND EXPERIENCE

We work hard to hire and retain the best and most qualified accountants and staff. Our corporate culture sets us apart from other firms in our efforts to provide a diverse, equitable and inclusive hiring process, professional development opportunities and work environment. We believe this corporate culture is the reason behind our extremely low turnover rate (a fraction of the national average for CPA firms), allowing stability and continuity to our clients from year to year. From these efforts, we have received awards from *INSIDE Public Accounting* magazine, *Business Alabama* magazine, *Accounting Today* magazine, and the Huntsville Madison County Chamber of Commerce for being a top firm and a best place to work. We are also ranked by *INSIDE Public Accounting* as an All-Star Firm and a Fastest Growing Firm.

Our accounting staff has numerous certifications including: Certified Public Accountant, Certified Fraud Examiner, Master of Business Administration, Master of Accountancy, Chartered Global Management accountant, and Certified Valuation Analyst. Our professional staff obtains extensive continuing education to stay informed of the current developments within their respective fields. We are always striving to go further in our efforts to create a better workplace and environment for personal and professional growth.



YOUR ENGAGEMENT TEAM



Ryan Campbell, CPA, CGMA

Partner-in-Charge, Pensacola

rcampbell@anglincpa.com

Ryan is the Partner-in-Charge of the Pensacola office at Anglin Reichmann Armstrong with over 18 years' experience in public accounting. In addition to expanding Anglin's client base in Pensacola, Ryan provides quality consulting services, including: CFO and outsourced accounting services, business valuation and advisory and accounting support. He also provides individual tax preparation and planning for high-net worth individuals. Ryan represents the firm at various speaking engagements, such as webinars and conferences, to provide industry insight for clients and other firms. His industry focus includes construction, government contracting, manufacturing, professional services and real estate.

Ryan serves as the Treasurer for the United Ministries of Pensacola and is a graduate of the Emerging Leaders Academy, Upstream Academy. **Ryan's dedication to his clients allows business owners to feel supported through difficult decisions by providing them with the most accurate industry knowledge and guidance.**



Gloria Buice, CPA, MAcc

Manager, Solutions Advisory Services

gbuice@anglincpa.com

Gloria J. Buice joined Anglin in 2021. She is a manager in our solutions advisory services department in our Pensacola, FL. Office. Gloria graduated from the University of Memphis in 1992 with her Bachelor of Arts degree in English. In 2008, she graduated from the University of Albany, SUNY, with a Master of Science in Accounting. Gloria has been in the public accounting industry since 2008. Prior to joining Anglin, she worked at Burke, Worsham & Harrell, LLC as a Senior Tax Manager. Gloria started her career in public accounting when she joined Marvin & Company, PC as a Senior Tax Accountant in 2008.

Gloria is an active member of the American Institute of Certified Public Accountants (AICPA) and Florida Institute of Certified Public Accountants.

YOUR ENGAGEMENT TEAM



Jacqueline Sasser

Supervisor, Audit & Assurance

jsasser@anglincpa.com

Jacqueline is a Supervisor in our Audit & Assurance Services Department. She started her public accounting career in 1996. Jacqueline joined Anglin in 2018. She has her Bachelor of Science degree in Accounting from Auburn University. Jacqueline has a large area of responsibility within her department and those areas include A-133 single audits, audit and assurance services, audit of employee benefit plans, audit of governmental agencies, audit of not for profit organizations, HUD compliance audits, peer review services, and prepared, compiled and reviewed financial statements. Jacqueline is an active Certified Public Accountant with the state of Alabama where she has been licensed since 1993. Jacqueline is an active member of the American Institute of Certified Public Accountants (AICPA) and Alabama Society of Certified Public Accountants.

COST PROPOSAL

OUTSOURCED ACCOUNTING

\$4,800/Month

- **Accounts Receivable:**
 - Record & Code all bank deposits
- **Accounts Payable:**
 - Receive all vendor bills; process through software; request approval for payment; process payment; code to general ledger
 - Process credit card activity and code to general ledger
 - Prepare and file appropriate 1099s
- **Payroll Processing:**
 - Prepare and process payroll for up to 10 employees twice a month
 - Process employee reimbursement when necessary
 - New hire setup and required reporting as necessary
 - Quarterly and Annual Tax Filing Requirements
- **Software Utilized to Assist in Monthly Outsourced Accounting Include (but not limited to):**
 - QuickBooks Online Pro
 - QuickBooks Online Full Service Payroll
 - Vic.ai

MONTHLY ACCRUAL CLOSE & CFO SERVICES

\$1,850/Month

- **Reconciliations:**
 - Perform monthly reconciliations of all accounts
- **Accrual Entries:**
 - Enter general accounting journals to include depreciation, prepaids, accruals, and any other necessary entries.
- **Reporting:**
 - Print requested financial reports for board review and meeting including the budget to actual summary and detail reports.
 - Attend and present financials at monthly board meetings.

AUDIT & BUDGET SUPPORT

\$350/Month

- **Audit Support:**
 - Correspond and coordinate with the independent audit firm to provide the appropriate schedules and other information requested to complete the annual audit.
- **Annual Budget**
 - Assistance in the creation of the annual budget.
 - Report budget variances to board monthly and recommend necessary adjustments.

This will be billed monthly to cover the annual total cost of \$4,200

Total Monthly Cost

\$7,000

ADDITIONAL DATA

Firm Mission & Core Values

FIRM MISSION

As trusted advisors, we seek to deliver quality accounting, auditing, tax, and consulting service, in a timely and efficient manner.

FIRM CORE VALUES

• Integrity • Ethics • Technical Quality of Work • Exceptional Service to Clients • Employee Welfare

CPAmerica International Affiliation

CPAmerica

Member  Crowe Global

We are members of CPAmerica International, Inc. (CPAmerica), which is one of the largest associations of independent CPA firms in the United States. CPAmerica is associated with Crowe Global. This international network includes nearly 600 offices

worldwide with almost 30,000 employees and is ranked as the ninth largest accounting organization in the world. Through our membership in CPAmerica/Crowe, we are able to provide quality, knowledgeable, worldwide service to our clients when needed. Our membership in CPAmerica supplements the capabilities and resources of our firm through affiliation with other member firms' research, education and training programs. The benefits to our clients include:

- Access to the collective talents and experiences of a worldwide network of firms. Specific member firms may be brought into an engagement when special knowledge and an additional perspective will help answer questions about a client's business;
- Comprehensive continuing professional education programs available to our professional staff, and
- Relationships with specialized service providers in areas such as employee benefit plan administration, financial services, research and development tax credits and cost segregation services.

CPAmerica is more than a loose affiliation of firms. We integrate our services to provide joint technical training, annual partner meetings and numerous joint committees that aid our coordination of addressing client needs and functioning as a single organization. When you work with Anglin, you have access to a world of resources to go further.

Continuing Professional Education

We believe it is important that as a firm we help our staff succeed personally and professionally. We set high standards for our people because we believe our clients deserve the very best. Our professional staff obtains extensive continuing professional education that meets or exceeds the industry requirements in order to stay informed of the current developments within their respective fields. This includes continuing professional education within the accounting field, but often additional education that supports the industries we serve.



Firm Technology

We utilize industry leading software and tools for accounting, audit and assurance engagements, and tax engagements. While in the field, our staff will use laptops, air cards, a terminal server, and utilize an online secure portal to make the exchange of data more efficient.

In addition, our team has technical experience in a variety of client accounting tools, such as those commonly used in certain industries. In order to provide the best recommendations, we remain agnostic in our approach to provide consultation that fits each client's needs and budgets.

Staff Continuity

Because of our reputation and corporate culture, we are able to hire the best and the brightest and also maintain an extremely low employee turnover rate, which provides consistency for our clients. We strive to maintain staff continuity from year to year to maximize audit efficiency; however, from time to time circumstances arise either from internal promotions or scheduling conflicts that will require an adjustment to the team. To minimize the impact, it is our goal to keep the most tenured engagement members in place because of their level of significant direct interaction with clients. When employees are promoted, we continue to strive to keep engagement team continuity by realigning responsibilities, e.g. staff gets promoted to senior on team, senior gets promoted to supervisor on team, and supervisor gets promoted to manager on team.

We believe our low turnover rate is based on making good hiring decisions, training our staff well, providing challenging work, offering a successful career path, working with quality clients and providing the right corporate culture.

PEER REVIEW



Report on the Firm's System of Quality Control

November 26, 2019

To the Shareholders of Anglin Reichmann Armstrong, P.C. and the Peer Review Committee of the Alabama Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Anglin Reichmann Armstrong, P.C. (the firm) in effect for the year ended June 30, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, a compliance audit under the Single Audit Act, and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Anglin Reichmann Armstrong, P.C. in effect for the year ended June 30, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Anglin Reichmann Armstrong, P.C. has received a peer review rating of *pass*.

Johnson, Hickey & Murchison, P.C.

2215 Olan Mills Drive	jhmcpa.com	37421	423 756 0052 t
Chattanooga, Tennessee			423 267 5945 f

LETTER OF ACCEPTANCE



AICPA Peer Review Program
Administered in Alabama, Arkansas, and Mississippi
by the Alabama Society of CPAs

February 20, 2020

Gary Anglin
Anglin Reichmann Armstrong, P.C.
305 Quality Cir NW
Huntsville, AL 35806-4542

Dear Gary Anglin:

It is my pleasure to notify you that on February 20, 2020, the Alabama Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is December 31, 2022. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,



April Boudreaux
Peer Review Committee Chair
Peer.review@ascpa.org
334-834-7650

Alabama Society of CPAs

cc: Michael Miller, Jason Miller

Firm Number: 900010112694

Review Number: 570180

P.O. Box 242987 • Montgomery, AL 36124 • Phone: (334) 334-834-7650 • Fax: (334) 834-7603 • peer.review@ascpa.org • www.ascpa.org

COMMITMENT TO CLIENT SERVICE STANDARDS

As the firm of Anglin Reichmann Armstrong, P.C. we understand that our priority is always to provide exceptional service to our clients and we promise to:

- Be professional and courteous in communications, taking care to use proper grammar and spelling
- Respond to all communications within one business day, including acknowledgment of received information
- Use the firm standard email signature to ensure continuity
- Be cognizant of our office space, knowing a client or other visitor may be on the premises at any time and will conduct ourselves accordingly to protect client information
- Be prepared, arrive timely, participate, and be proactive in all meetings
- Work in conjunction with other members of assigned service teams to deliver quality work products
- Approach all projects with a sense of urgency, complete them in a timely and efficient manner, and maintain ultimate focus on the client, not just statutory deadlines
- Use only secure forms of communication as determined by our IT firm standards when sending or receiving confidential information
- Protect client's confidential information, being sure to only share information with the appropriate members of the client's staff; be diligent of our surroundings, do not discuss client information outside of the firm including public settings or with members of our family
- Eliminate uncertainty or misunderstandings to the best of our ability, following-up verbal discussions with a written email to confirm items discussed, and ask for clarification on directions when ambiguity exists
- Meet, and strive to exceed, agreed upon work product delivery, communicating fluctuations to senior management and clients
- Clearly communicate detailed delivery instructions of client information
- Take ownership of the client experience, knowing that individual contribution is a piece of the larger product and our commitment to client service does not end with a single assigned task

NEXT STEPS

1. Please review this proposal in detail as well as the terms and conditions above prior to signing. We want to ensure you are 100% comfortable with everything presented.
2. If any questions at all, please contact me at 256-533-7044 or kminor@anglincpa.com for clarification or further discussion of the proposal.
3. Once you are ready to proceed, please sign below. Once signed, you will receive an email with the completed proposal for your records.
4. We will be in touch shortly with details in moving forward on your project.

We appreciate the opportunity to be of service to Escambia Children's Trust.

Anglin Reichmann Armstrong, P.C.


2021-09-22 15:43:58 (ADT)

Escambia Children's Trust

 SIGNATURE
Carolyn Appleyard

Kami Minor, *Director of Marketing & Communications*

Carolyn Appleyard, *Interim Administrator*

If you have any further questions, please reach out to Ryan Campbell, Partner In Charge at our Pensacola, FL Location at 850-438-3622

ATTACHMENT A

Escambia Children's Trust Vendor Questionnaire

Additional space may be required. Please answer questions in the order presented. All questions must be answered or Respondent may be disqualified.

1. Has your company ever been denied insurance or had insurance canceled? No
2. Is your company bondable? Has your company ever been denied bond? If yes, explain. Yes, No
3. Can your insurance company produce a certificate of insurance stating your limits and naming Escambia Children's Trust as an Additional Insured? Yes
4. Is your company in any stage of bankruptcy, including initial filing? No
5. Has your company been disbarred by the Federal Government or any State or Local Government? No
6. How many employees does your company have?

Staff Employees: Full Time 75 Part Time 8

Contract Employees: Full Time 0 Part Time 2

ATTACHMENT B

Information Sheet for Transactions and Conveyances Corporate Identification (Page 1 of 2)

The following information will be provided to the attorney for Escambia Children's Trust for incorporation in legal documents. It is, therefore, vital that all information is accurate and complete. Please be certain that all spelling, capitalization, etc. is exactly as registered with the state or Federal Government.

(Please Circle One)

Is this a Florida Corporation:

Yes or No

If not a Florida Corporation:

In what state was it created: Alabama

Name as spelled in that state: Anglin Reichmann Armstrong PC Inc.

What kind of corporation is it:

"For Profit" or "Not for Profit"

Is it in good standing:

Yes or No

Authorized to transact business in Florida:

Yes or No

State of Florida Department of State Certificate of Authority Document Number:

F16000001016

Does it use a registered fictitious name:

Yes or No

Names of Officers:

President: Gary Anglin

Secretary: Stephen Armstrong

Vice President: Scott Hand

Treasurer: Stephen Armstrong

Director: Ryan Campbell

Director: Brandon Smith

Other: _____

Other: _____

Name of Corporation (As Used in Florida)

Anglin Reichmann Armstrong PC

(Spelled exactly as it is registered with the state or Federal Government)

Corporate Address:

Post Office Box: PO Box 30029

ECT, State, Zip: Pensacola, FL 32503

Street Address: 1120 E Avery Street

ECT, State, Zip: Pensacola, FL 32503

(Please provide both the Post Office Box and street address for mail and/or express delivery; also for recorded instruments involving land.)

Please complete this form on the following page.

Information Sheet for Transactions and Conveyances
Corporate Identification
(Page 2 of 2)

Federal Identification Number: 63-1262841
(For all instruments to be recorded, taxpayer's identification is needed.)

Contact Person for Company: Ryan Campbell

E-Mail: rcampbell@anglincpa.com **Telephone:** 850-438-3622
Facsimile: 850-438-5990

Name of Individual Who Will Sign the Instrument on Behalf of the Company:
Ryan Campbell

Upon Certification of Award, Contract shall be signed by the President or Vice President. Any other officer shall have permission to sign via a resolution approved by the Board of Directors on behalf of the company. Awarded Contractor shall submit a copy of the resolution together with the executed Contract to the Office of Purchasing.

(Spelled exactly as it would appear on the instrument.)

Title of the Individual Named Above Who Will Sign on Behalf of the Company:

Partner

END

Verified by: _____ Date: _____

ATTACHMENT C

CONFLICT/NON-CONFLICT OF INTEREST STATEMENT

CHECK ONE

☒ To the best of our knowledge, the undersigned firm has no potential conflict of interest due to any other clients, contracts, or property interest for this project.

OR

☐ The undersigned firm, **BY ATTACHMENT TO THIS FORM**, submits information which may be a potential conflict of interest due to other clients, contracts, or property interest for this project.

LITIGATION STATEMENT

CHECK ONE

☒ The undersigned firm has had no litigation and/or judgments entered against it by any local, state or federal entity and has had no litigation and/or judgments entered against such entities during the past ten (10) years.

☐ The undersigned firm, **BY ATTACHMENT TO THIS FORM**, submits a summary and disposition of individual cases of litigation and/or judgments entered by or against any local, state or federal entity, by any state or federal court, during the past ten (10) years.

Anglin Reichmann Armstrong PC

COMPANY NAME



AUTHORIZED SIGNATURE

Ryan Campbell

NAME (PRINT OR TYPE)

Partner

TITLE

Failure to check the appropriate blocks above may result in disqualification of your proposal. Likewise, failure to provide documentation of a possible conflict of interest, or a summary of past litigation and/or judgments, may result in disqualification of your proposal.

ATTACHMENT D

Certification Regarding E-Verify System

Pursuant to §448.095, Florida Statutes, the Contractor hereby certifies the following: Contractor shall register with and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of all new employees hired by Contractor during the term of this Agreement and shall expressly require any subcontractors performing work or providing services pursuant to this Agreement to likewise utilize the E-Verify System to verify the employment eligibility of all new employees hired by the subcontractor during the term of this Agreement. If Contractor enters into a contract with a subcontractor performing work or providing services on its behalf, Contractor shall also require the subcontractor to provide an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Failure to comply with these requirements shall be cause for immediate termination of the Agreement.

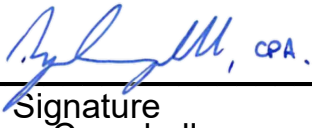
In the event performance of this Agreement is or will be funded using state or federal funds, the Contractor hereby further certifies compliance with the following: Contractor shall register with and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of individuals to work in the United States and 48 C.F.R. 52.222-54 is incorporated herein by reference. If applicable, in accordance with Subpart 22.18 of the Federal Acquisition Register, the Contractor must (1) enroll in the E-Verify Program, (2) use E-Verify to verify the employment eligibility of all new hires working in the United States; (3) use E-Verify to verify the employment eligibility of all employees assigned to perform work pursuant to the Agreement; and (4) include these requirements in any related subcontracts. Failure to comply with these requirements shall be cause for immediate termination of the Agreement.

CONTRACTOR:

Anglin Reichmann Armstrong PC

Business Name

By: _____

 CPA

Signature

Name: Ryan Campbell

Printed

Title: Partner

Printed

Date: 10/6/21

ATTACHMENT E

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

The undersigned Respondent, by the signature below, represents that the foregoing information is true and correct. The undersigned Respondent, by the signature below, provides assurances to the Escambia Children’s Trust of its compliance with Federal, State and local affirmative action and equal employment opportunity requirements. The undersigned Respondent further assures that it and its sub-contractors/sub-recipients facilities are accessible to the handicapped (if applicable).

IN WITNESS WHEREOF, this Equal Employment Opportunity Statement is hereby signed as of the date indicated.

RESPONDENT: _____

Ryan Campbell

Typed name of person signing above

Partner

Title of person signing above

ATTEST BY:



Authorized Signature signed in ink before a
Notary Public

Witness

Witness

Date signed: _____

Notary Public, State of _____

My commission expires: _____

ATTACHMENT F

STATEMENT ON PUBLIC ENTITY CRIMES

In accordance with Florida Statute 287.133, the following information is provided:

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a Proposal on a Contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute 287.017 for CATEGORY TWO for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

COMPANY: Anglin Reichmann Armstrong PC

NAME: Ryan Campbell

TITLE: Partner

DATE: 10/6/21

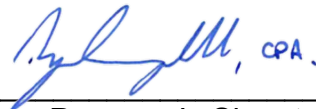
ATTACHMENT G

DRUG-FREE WORKPLACE FORM

The undersigned vendor, in accordance with Florida Statute 287.087 hereby certifies that Anglin Reichmann Snellgrove & Armstrong, PC does:
Name of Business

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in Paragraph 1.
4. In the statement specified in Paragraph 1, notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will adhere to the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Florida Statute 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Paragraphs 1 thru 5.

As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.



Proposer's Signature

10/6/21

Date

ATTACHMENT H

ACKNOWLEDGEMENT OF ADDENDA
ACCOUNTING SERVICES

The proposer shall acknowledge receipt of any addenda issued to the solicitation by completing the blocks below and including it in the proposal. Failure to acknowledge an addendum that has a material impact on the solicitation may negatively impact the responsiveness of your proposal. Material impacts included but are not limited to changes with specifications, scope of work, delivery time, performance period, bonds, letters of credit, insurance, qualifications, etc.

Addendum Number	Date	Signature

ATTACHMENT I

ACCOUNTING FIRM OFFICES

Addresses here

ATTACHMENT J

SIGNATURE SHEET

PROPOSAL NO. ECT 2021-05

The undersigned, as Vendor, does declare that no other persons other than the Vendor herein named has any interest in this proposal or in the contract to be taken, and that it is made without any connection with any other person or persons making a proposal for the same articles, and it is in all respects fair and without collusion or fraud. The undersigned further declares that he has carefully examined the specifications and is thoroughly familiar with their provisions and penalties.

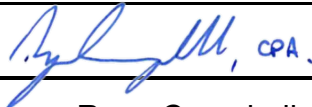
The Vendor proposes and agrees that, if this proposal is accepted, to contract with the Escambia Children's Trust, in the form of contract specified, to furnish all the material, equipment, machinery, tools, apparatus, labor, means of transportation (including freight costs) necessary to provide:

Accounting Services for Escambia Children's Trust

Legal Name of Firm: Anglin Reichmann Armstrong PC

Address: 1120 E. Avery Street

City: Pensacola State: FL Zip: 32503

Signature:  CPA.

Name (type/print): Ryan Campbell

Title: Partner

Telephone: 850-438-3622 Fax No.: 850-438-5990 Date: 10/6/21

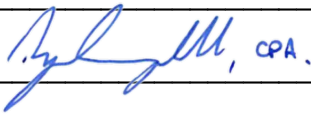
Email Address rcampbell@anglincpa.com

**To receive consideration for award,
this signature sheet must be returned as part of your response.**

ATTACHMENT K

Acknowledgment

The undersigned, as Vendor, does declare that the firm has received and reviewed a copy of Exhibit One which contains Escambia County Ordinance 2020-22, Chapter 189, Florida Statutes, and Chapter 218, Florida Statutes.

Legal Name of Firm: Anglin Reichmann Armstrong PC
Signature: 
Date: 10/6/21