



Personnel Committee Meeting Minutes

Board of County Commissioner's

221 Palafox Place

7/13/2021 4:00pm

The Personnel Subcommittee of the Escambia Children's Trust met Tuesday July 13, 2021. Members in attendance were Stephanie White, Tori Woods, Patty Hightower, David Peaden, Pastor Lonnie Wesley, Carolyn Appleyard, Interim Administrator, Emmalee Fournier Interim Administrative Assistant, and Kristin Hual Interim Legal Advisor.

Discussion Items

- The process for hiring was discussed while remaining within the boundaries of the Sunshine laws.
- The subcommittee reviewed examples of job descriptions from other Florida Counties. (These files can be found in the Meeting page of the website, underneath Additional Info.)
- The board discussed minimal requirement ideas for the Executive Director.
- The board agreed to submit a request for solicitation for a search firm.
 - Closing submission date is 7.30.21 and the next Personnel Meeting is 8.9.21 3:30pm at Greater Little Rock Baptist Church (See Calendar page) to review submissions to make recommendations to the board.
 - The need for advertisement in Pensacola News Journal was discussed.
- Motion to adjourn at 5:06.